

**WEST SHORE BANK
EMPLOYMENT APPLICATION**

The Bank is an equal opportunity employer and does not discriminate on the basis of age, sex, race, religion, color, national origin, disability, marital status, veteran status, height, weight or other legally protected status.

If you have a disability that impairs your ability to be considered, interviewed or tested for a position, please let us know what accommodations you may require.

Please complete the entire application signing the Authorization and Understanding and Disclosure Authorization at the end of the application and the separate Disclosure and Authorization. If there is not enough space on this form to supply all the information necessary to answer a question or supply complete information, please attach additional pages.

Date _____

Name _____ Social Security Number _____

Present Address _____

City _____ County _____ State _____ Zip Code _____

Telephone Number _____

Are you legally authorized to work in the United States? _____yes _____no

Email address _____

Please list any other names you have used in school or at any previous job. _____

POSITION INFORMATION

Position applied for _____ Full Time _____ Part Time _____

If part time, specify days and hours _____

Starting salary expected _____

How were you referred to this financial institution? _____

Have you ever applied here before or been employed here before? _____

If yes, specify _____

Are any of your friends or relatives employed by this financial institution? _____

If yes, specify _____

Are you 18 years old or older? _____ If not, do you have proof of eligibility to work?

EDUCATION

NAME	ADDRESS	DID YOU GRADUATE?	COURSE OF STUDY OF DEGREE CONFERRED
High School			
College			
Other			

Are you presently attending school or do you plan on furthering your education? If so, please specify course and time commitment: _____

What experiences, skills, or qualifications do you feel especially would qualify you for work with our organization?

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING:
 Are you able to perform, with or without accommodation, the functions of the job for which you have applied:
 Yes _____ No _____

Have you ever been bonded? _____ If yes, on what jobs? _____

Have you ever been convicted of a crime, excluding routine traffic offenses? _____ If yes, describe in detail:

Are there any charges pending against you currently? _____ If yes, please describe _____

Do you hold any professional licenses or certifications? _____
 If so, please list and describe _____

Have you ever had a professional license or certification revoked or suspended? _____
 If so, please list and describe _____

Are you currently under investigation by any agency or department concerning any licensure or certification matter?
_____ If so, please describe _____

EMPLOYMENT HISTORY

Please list the most recent employment first, and then include your entire employment history and military service. Attach additional pages, if necessary.

Company Name, Address and Telephone	Dates of Employment		Position, Duties & Supervisor	Reasons for Leaving
	From	To		

Are you currently employed? _____ May we contact your current employer? _____

PERSONAL REFERENCES (not former employers or relatives)

Name and Occupation	Address	Telephone Number

Authorization and Understanding

I represent that the answers and information given by me in this application are true and complete. I authorize the Bank to verify the information I have provided and to make any investigation of my background deemed necessary at any time. I also authorize third parties (such as former employers, law enforcement organizations, financial institutions, educational institutions, etc.) contacted by the Bank to furnish any information relevant to my application for employment, excluding health and medical history or other information prohibited by law, and further release all persons and organizations from any and all liability for any and all damages whatsoever for releasing such information. I acknowledge that any false, inaccurate or misleading information may result in refusal to hire or dismissal once the facts become known.

This application for employment shall be considered active for a period of time not to exceed 60 days. However, if hired, at any time after filing this application, I agree that these provisions shall constitute terms and conditions of my employment and that I shall be subject to the same.

I have no objection to signing an employee agreement on confidential information. I consent to all legally permissible medical examinations and drug and alcohol testing required by the Bank.

I understand and agree that employment with the Bank is "at will" and that either the Bank or I can terminate my employment and compensation, with or without cause, and with or without notice, at any time. I acknowledge that no representations, either oral or written, have been made to me to the contrary and that any pre-existing understandings or agreements which contradict an at will status of employment are void. Further, I understand that only the President of the Bank has any authority to enter into any agreement for employment for any fixed period of time, or to make any agreement contrary to my at will status, and that any such agreement must expressly state such purpose and must be in writing and signed by the President of the Bank following the date of this application in order to be valid.

In consideration of my employment, I agree to conform to the rules and policies of the Bank. I agree not to begin any action or suit relating directly or indirectly to employment with the Bank or the termination of such employment more than nine (9) months after the date of the employment action that is subject of such action or suit. **I WAIVE ANY STATUTE OF LIMITATIONS TO THE CONTRARY.**

I have read and understand the foregoing:

My signature below indicates that I have read and understood the above paragraphs.

Signature

Date

This application for employment shall be considered active for a period of time not to exceed 60 days. If I wish to be considered for employment beyond this time period, I will inquire as to whether or not applications are being accepted at that time. Please initial. _____