## SECURE TOKEN USER GUIDE



For your security, West Shore Bank Business Online Banking now requires the use of a Secure Token. Desktop and Virtual tokens are available at no cost to all customers. Physical tokens are available from West Shore Bank at your request. IMPORTANT: Only one type of token can be assigned to a user at any given time.

If you or an additional user do not have a token, you will need to set up your Secure Token before you login to our upgraded Business Online Banking System. Choose an option below and follow the instructions.

## **DESKTOP TOKEN**



This is a **free program** that is downloaded to your PC or Mac.

It may be downloaded free of charge at: idprotect.verisign.com/desktop/download.v

Learn more at: idprotect.vip.symantec.com/learnmoredesktop.v

## VIRTUAL TOKEN (Mobile App Token)



This is a **free mobile app** for your smartphone or tablet. The app may be found by searching keywords 'VIP Access' in the Apple App Store, Google Play or the device's app marketplace.

The app may also be downloaded free of charge using your mobile browser at: m.vip.symantec.com

## PHYSICAL TOKEN



This is a tangible, transportable item that can be attached to a keychain. The cost is \$20 per token. West Shore Bank will have an initial supply available. Let us know if this security token best meets your business needs by Friday, August 21 or contact us to determine availability. Orders may take approximately 14 business days to complete after the initial supply is exhausted.

For information about our enhanced services. call us at 231-845-3500 or toll-free at 888-295-4373.